

**University of Arizona  
Code of Academic Integrity**

**RECORD OF FACULTY/STUDENT CONFERENCE**

**Faculty Instructions**

Confer with student in private, explain allegations, present evidence, hear student response. Determine if evidence supports a conclusion that student has violated the Code. If yes, complete this form. Hand deliver copy to the student or send via return receipt mail. Send copy to the Department Head, student's home Department Head and Dean of Students. Keep proceedings confidential.

**Student Instructions**

You have 10 academic days from the day you receive this form to appeal to the professor's Department Head. The Code of academic Integrity is available through UA Info or call the Dean of Students (621-7059).

**PLEASE TYPE OR PRINT.**

**DATE:** \_\_\_\_\_

**STUDENT**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Home Dept: \_\_\_\_\_

ID: \_\_\_\_\_  
Phone: \_\_\_\_\_

**FACULTY**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Date of alleged offense: \_\_\_\_\_  
Date of Faculty/Student Conference: \_\_\_\_\_

Dept: \_\_\_\_\_  
Dept. Phone: \_\_\_\_\_  
Semester: \_\_\_\_\_  
Class/Section: \_\_\_\_\_

BRIEFLY OUTLINE VIOLATION(S) AND DESCRIBE THE EVIDENCE:

FINDINGS AND CONCLUSIONS:

SANCTIONS: (Check those imposed)

- |  |  |
|--|--|
| <input type="checkbox"/> Written warning (this form may constitute written warning)        | <input type="checkbox"/> Loss of credit for work involved  |
| <input type="checkbox"/> Reduction in grade for work involved                              | <input type="checkbox"/> Failing grade in the course       |
| <input type="checkbox"/> Disciplinary probation (not to exceed 1 year, explain conditions) | <input type="checkbox"/> Reduction in grade for the course |

RECOMMENDATIONS: (Indicate if suspension or expulsion are recommended. If recommended, you will have to present evidence before a University Hearing Board)

**Signature of Faculty Member** \_\_\_\_\_